



Board for
Certification of
Nutrition
Specialists

Confidentiality Agreement

Preamble

The purpose of this Confidentiality Agreement is to ensure that confidentiality is maintained and that information and materials of a confidential/proprietary nature are used solely for the purpose of conducting activities associated with BCNS and not for any competitive or other reason—personal or professional.

Acknowledgement and Agreement

I acknowledge that while serving as a CNS Candidate and Certificant—and in carrying out my responsibilities as a BCNS representative—I may have access to confidential and/or proprietary information and materials. All files, records, documents, information, or similar items or materials related to any program in which I participate, coming into my possession, shall remain the property of BCNS and the program. Moreover, I may not share or otherwise make use of any such information or documentation with anyone outside of BCNS or the other organizations within the *Nutrition Consortium* (ACN, ACNPE, ANA, CNA) unless the information/materials are already available to the public or I have express prior written permission to share information and materials.

By signing this statement, I agree:

- To strictly maintain the confidentiality of all information and materials provided by programs to BCNS, and
- To refrain from using any confidential and/or proprietary information or materials for personal use, the competitive advantage of my institution or any other purpose unless (i) I have express prior written permission to share information and materials, or (ii) the materials are already publicly available.

Name: _____

Date: _____

Signature: _____